

BYLAW 2021-1

A BYLAW OF THE VILLAGE OF TOMPKINS RESPECTING BUILDINGS

The council of the Village of Tompkins in the Province of Saskatchewan enacts as follows:

SHORT TITLE

1. This bylaw may be cited as "The Building Bylaw".

DEFINITIONS/INTERPRETATION

2. In this bylaw:
 - a) "Act" means the Uniform Building and Accessibility Standards Act being Chapter U-1.2 of the Statutes of Saskatchewan, 1983-84 and amendments;
 - b) "Regulations" means regulations made pursuant to the act;
 - c) "Administrative Requirements: means the Administrative Requirements for Use with the National Building Code;
 - d) "Local Authority" means the Council of the Village of Tompkins;
 - e) Definitions contained in the Act and Regulations shall apply.

SCOPE OF THE BYLAW

3. (1) This bylaw applies to matters governed by the Act and the Regulations, including the National Building Code of Canada, and the Administrative Requirements.
 - (2) Notwithstanding subsection (1), references and requirements in the Administrative Requirements respecting matters regulated by the Act and Regulations shall not apply.
 - (3) Notwithstanding subsection (1), references and requirements in the Administrative Requirements respecting "occupancy permits" shall not apply except as and when required by Council or its authorized representative.

GENERAL

4. (1) A permit is required whenever work regulated by the Act and Regulations is to be undertaken.
 - (2) No owner or owner's agent shall work or authorize work or allow work to proceed on a project for which a permit required unless a valid permit exists for the work to be done.
 - (3) The granting of any permit which is authorized by this bylaw shall not:
 - (a) Entitle the grantee, his successor or assigns, or anyone on his behalf to erect any building that fails to comply with the requirements of any building restriction, agreement, Bylaw, Act and/or Regulation affecting the site described in the permit, or

- (b) Make either the local authority or its authorized representative liable for damages or otherwise by reason of the fact that a building, the construction, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use or occupancy of which has been authorized by permit, does not comply with the requirements of any building restriction agreement, Bylaw, Act and/or Regulation affecting the site described in the permit.

BUILDING PERMITS

- 5. (1) Every application for a permit to erect, place, construct, alter, repair, renovate or reconstruct a building shall be in forms supplied by the building inspector, and shall be accompanied by two sets of the plans and specifications of the proposed building, except that when authorized by the local authority or its authorized representative plans and/or specifications need not be submitted.
- (2) If the work described in an application for a building permit, to the best of the knowledge of the local authority or its authorized representatives, complies with the requirements of this bylaw, the local authority, upon receipt of the prescribed fee, shall issue a permit received from the building inspector and return one set of submitted plans to the application.
- (3) The local authority may, at its discretion, have plan review, inspection and other services for the purpose of enforcement of the Act and Regulations provided by building officials designated by the minister to assist the local authority pursuant to subsection 4(4) of the Act.
- (4) The local authority may, at its discretion, have plan review, inspection and other services provided by a person, firm or corporation employed under contract to the local authority.
- (5) The permit fee for construction, erection, placement, alteration, repair, renovation or reconstruction of a building shall be based on the following fee schedule.
 - Village of Tompkins: \$75.00 plus*
 - Building Inspectors: as per their schedule*
- (6) The local authority may estimate the value of construction for the work described in an application for building permit, for the purpose of evaluating a permit fee, based on established construction costs, owner's statement of costs or constructor's contract values, or similar methods selected by the local authority.
- (7) Approval in writing from the local authority or its authorized representatives is required for any deviation, omission or revision to work for which a lot purchase agreement has been issued under this section.
- (8) All permits issued under this section expire:
 - a) six months from date of issue if work is not commenced within that period, or
 - b) if work is suspended for a period of six months, or
 - c) if work is suspended for a period of longer than six months by prior written notice agreements of the local authority or

its authorized representative.

- (9) The local authority may, at its discretion, rebate a portion of a permit fee where work is reduced in scope or discontinued or where exceptional circumstances occur.

DEMOLITION OR REMOVAL PERMITS

6. (1) a) The fee for a permit to demolish or remove a building shall be \$50.00.
- b) In addition, the applicant shall deposit with the local authority the following sum to cover the cost of restoring the site after the building has been demolished or removed to such condition that it is, in the opinion of the local authority or its authorized representatives, not dangerous to public safety.

Demolition or Removal Deposit - \$500.00

- (2) Every application for a permit to demolish or remove a building shall be in **Form A**.
- (3) Where a building is to be demolished and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the demolition in **Form B**.
- (4) Where a building is to be removed from the local authority, and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the removal in **Form B**.
- (5) a) Where a building is to be removed from its site and set upon another site in the local authority, and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, and the building when placed on its new site and completed, to the best of the knowledge of the local authority or its authorized representative, will conform with the requirements of this bylaw, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the removal in **Form B**.
- b) In addition, the local authority, upon receipt of the fee prescribed in Section 5(5), shall issue a permit for the placement of the building in form supplied by building inspector.
- (6) All permits issued under this section expire six months from the date of issue except that a permit may be renewed for six months upon written application to the local authority.

ENFORCEMENT OF BYLAW

7. (1) If any building or part thereof or addition thereto is constructed, erected, placed, altered, repaired, renovated or reconstructed in contravention of

any provision of this bylaw, the local authority or its authorized representative may take any measures as permitted by Part V of the Act for the purpose of ensuring compliance with this bylaw including, but not limited to:

- a) entering a building,
 - b) ordering production of documents, tests, certificates, etc. relating to a building,
 - c) taking material samples,
 - d) issuing notices to owners that order actions within a prescribed time,
 - e) eliminating unsafe conditions,
 - f) completing actions, upon an owner's non-compliance with an order, and adding the expenses incurred to the tax payable on the property, and
 - g) obtaining restraining orders.
- (2) If any building, or part thereof, is in an unsafe condition due to its faulty construction, dilapidated state, abandonment, open or unguarded condition or any other reason, the local authority or its authorized representative may take any measures allowed by subsection (1).
- (3) The owner of a building for which a permit has been issued or for which actions are being taken in compliance with an order shall give notice in writing to the local authority as required in Section 17.2 of the Act including, but not limited to:
- a) on start, progress and completion of construction,
 - b) of change in ownership prior to completion of construction, and
 - c) of intended partial occupancy prior to completion of construction.

SPECIAL CONDITIONS

8. (1) Notwithstanding the requirements of the Regulations, an architect or professional engineer registered in the province of Saskatchewan shall be engaged by the owner for assessment of design and inspection of construction or certification of a building or part of a building where required by the local authority or its authorized representative.
- (2) An up-to-date plan or survey of the site described in a permit or permit application prepared by a registered land surveyor shall be submitted by the owner where required by the local authority or its authorized representative.
- (3) It shall be the responsibility of the owner to ensure that change in property lines and/or change in ground elevations will not bring the building or an adjacent building into contravention of this bylaw.
- (4) It shall be the responsibility of the owner to arrange for all permits, inspections and certificates required by other applicable bylaws, acts and regulations.

PENALTY

9. (1) Any person who contravenes any of the provisions of this bylaw shall be liable to the penalties provided in Section 22 of the Act.
- (2) Conviction of a person or corporation for breach of any provision of this bylaw shall not relieve him from compliance therewith.

ENACTMENT

10. (1) This bylaw shall come into effect on February 09th, 2021.

[SEAL]

Mayor

Administrator

Read a third time and adopted
This 9th day of February, 2021

Administrator

FORM A to Bylaw 2021-1

**VILLAGE OF TOMPKINS, SASKATCHEWAN
APPLICATION FOR A PERMIT TO DEMOLISH OR MOVE A BUILDING**

I hereby make application for a permit to demolish a building now situated on

Civic Address or Location _____
Lot(s) _____ Block _____ Plan _____

The demolition will commence on _____, 20 _____.
and will be completed on _____, 20 _____.

OR

I hereby make application for a permit to move a building now situated on

Civic Address or Location _____
Lot(s) _____ Block _____ Plan _____

to Civic Address or Location _____
Lot(s) _____ Block _____ Plan _____

or Out of the municipality _____

The building has the following dimensions: length _____ width _____ height _____

The building mover will be _____

and the date of the move will be _____, 20 _____.

The building will be moved over the following route: _____

The site work (filling, final grading, landscaping, etc.) which will be done after removal of the building includes _____

I hereby agree to comply with the Building Bylaw of the local authority and to be responsible and pay for any damage done to any property as a result of the demolition or moving of the said building, and to deposit such sum as may be required by Section 6(1)(b) of the Building Bylaw. I acknowledge that it is my responsibility to ensure compliance with any other applicable bylaws, acts and regulations, and to obtain all required permits and approvals prior to demolishing or moving the building.

Date

Signature of Owner or Owner's Agent

FORM B to Bylaw 2021-1

VILLAGE OF TOMPKINS, SASKATCHEWAN

DEMOLITION OR MOVING PERMIT

Permission is hereby granted to _____ to

_____ Demolish **OR** _____ Move

Civic Address or Location _____

Lot(s) _____ Block _____ Plan _____

to Civic Address or Location _____

Lot(s) _____ Block _____ Plan _____

or Out of the municipality _____

in accordance with the application dated _____, 20 ____ .

This permit expires six months from the date of issue.

This permit is issued under the following conditions:

Any deviation, omission or revision to the approved application requires approval of the local authority or its authorized representative.

Permit fee \$ _____

Deposit fee \$ _____

Date

Signature of Authorized Official