

**VILLAGE OF TOMPKINS  
MINUTES OF THE MEETING OF COUNCIL  
HELD IN THE VILLAGE COUNCIL CHAMBERS IN TOMPKINS, SK  
TUESDAY, DECEMBER 13TH, 2022**

**PRESENT:**

Mayor Ken Best, Councilors Darrel Wells, Ethan Wickstrom, Connie Lindsay, Logan McBurney & Administrator Melissa Churchill

**ABSENT:**

**CALL TO ORDER:**

A quorum being present, Mayor Ken Best called the meeting to order at 4:45 PM.

**AGENDA:**

**22-705 Lindsay:** THAT the agenda be accepted as presented.

**CARRIED**

**MINUTES:**

**22-706 Wells:** THAT the minutes of the regular meeting of Council held November 8th, 2022 are approved.

**CARRIED**

**DELEGATES:**

**BUSINESS ARISING FROM MINUTES:**

**MAINTENANCE, WATERWORKS AND FIRE DEPARTMENT:**

*Raeburn Jahnke, Village Foreman, submitted the water usage report for November to council.*

**22-708 Lindsay:** THAT Raeburn Jahnke Village maintenance report is accepted as presented.

**CARRIED**

**22-709 Lindsay:** THAT the water treatment plant records for November, 2022 are approved as presented.

**CARRIED**

**CORRESPONDENCE:**

**22-710 Best:** THAT the following correspondence, having been read, now be filed:

- 1) Water Reports
- 2) Pratt's first inspection from the WETT Inspector
- 3) Pratt's 2<sup>nd</sup> inspection from the WETT Inspector – Completed
- 4) RCMP Q3 Report
- 5) SAMA Certificate of Confirmation
- 6) SaskEnergy Revenue
- 7) CGTW Funding Allocation 2023-24

**FINANCIAL REPORTS:**

**22-711 McBurney:** THAT the bank reconciliations, and income statements for the month of November 2022 be accepted as presented.

**CARRIED**

**22-712 McBurney:** THAT the accounts for November 2022, in the amount of \$29,418.79 are approved for payment.

**CARRIED**

**STAFF REPORT:**

**22-713 Wells:** THAT Administrator Churchill's report be accepted as presented.

**CARRIED**

**COMMITTEE REPORTS:**

**OLD BUSINESS**

**NEW BUSINESS**

**Muster Point Sign:**

**22-714 Wickstrom:** THAT Administrator Churchill order a muster point sign for emergencies.

**CARRIED**

**Skating Rink Water Line:**

**22-715 Wickstrom:** THAT there is a leak going into the Zamboni room. The repairs and costs will be done and paid for by the Skating Rink.

**CARRIED**

**Doug from Gull Lake Water Charges:**

**22-716 Wickstrom:** THAT Councilor Wickstrom talked to Doug from Gull Lake about the possibility of coming to check and sign off on our water once a month, his charges are \$30.00/hour plus mileage.

**CARRIED**

**Overtime Hours as Per Employment Standards:**

**22-717 Wells:** THAT Administrator Churchill enquired about overtime hours with employment standards, they are as follows, Any time over 8 hours/day or 40 hours/week is overtime. Overtime Status is as follows, if the 8 hours/day or 40 hours/week is met then the employee is only paid for hours worked(eg 1 hour worked = 1 overtime hour paid @ 1.5). Minimum call out is as follows, 3 hours paid @ 1.5 only if the 8 hours/day or 40 hours/week has not been met.

**CARRIED**

**Western Financial Policy Coverage:**

**22-718 Best:** THAT council approve the policy coverage from western financial. Will update our coverage in the new year

**CARRIED**

**EMS Annual Payment for 2023:**

**22-719 Mcburney:** THAT council approve the EMS annual payment that is \$4617.47 for 2023.

**CARRIED**

**Kevin Moen Declined Employment Offer:**

**22-720 Best:** THAT council accept Kevin’s decline on the presented employment offer.

**CARRIED**

**Darrel to Receive Compensation for Snow Removal:**

**22-721 Lindsay:** THAT councilor Darrel Wells receive monetary compensation for helping with snow removal. Councilor Wells declined any payment and council agreed that Councilor Wells could fill up with fuel for his tractor and charge it to the Village Co-op account

**CARRIED**

**Holiday Hours for 2022:**

**22-722 Wells:** THAT the village office holiday hours are as follows December 23-27 & January 3&4.

**CARRIED**

**Christmas Bonuses:**

**22-723 Best:** THAT council agreed to give all employees a \$150.00 Christmas bonus.

**CARRIED**

**NRN Lease for an Internet tower:**

**22-724 McBurney:** THAT council agreed to the NRN 5 year lease to put an internet tower up west of the village shop.

**CARRIED**

**Summer Student Application:**

**22-725 Best:** THAT council agrees that Administrator Churchill will apply for a summer student before January 12, 2023 for the 2023 summer season.

**CARRIED**

**COUNCILLORS FORUM:**

**OTHER BUSINESS:**

**POLICIES:**

**BYLAWS:**

**ANNOUNCEMENTS:**

*Next meeting of council is January 10th, 2023*

**ADJOURNMENT:**

**22-726 Best:** That this meeting be adjourned at 5:53 PM.

**CARRIED**

Seal

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Mayor/Deputy Mayor

\_\_\_\_\_  
Administrator